Community Facilities Loan and Grant Program
Grant Preapplication Guide

Applicants for a Community Facilities Grant should provide two copies of the following information to the Rural Development Area Office serving your area:

1. Standard Form 424.2, Application for Federal Assistance. The Federal Catalog Number is 10.766, which will need to be inserted in block 10 of this form.

2. Evidence that the State Clearinghouse has been notified. You will need to file a Notice of Intent with the State Clearinghouse by forwarding a copy of the front page of Form SF 424.2 to: California State Clearinghouse, 1400 10th Street, Sacramento, CA 95814 (Telephone: 916-445-0613). A certified mail receipt provides excellent documentation of the Clearinghouse notification.

3. A written certification that you are unable to finance the proposed project from your own resources or through commercial credit at reasonable rates and terms.

4. A copy of your most recent audit or financial statement.

5. Nonprofit organizations should provide a copy of current By-laws (certified by Corporate Secretary) and Articles of Incorporation (with Secretary of State Reproduction Certification).

6. Form RD 1942-54, Applicant's Feasibility Report.

7. Preliminary Architectural Report (or Engineering Report), if applicable and available.

Environmental Impact Review Requirements
USDA Rural Development advises you against taking any action or incurring any obligations that would either limit the range of the alternatives to be considered, or which would have an adverse effect on the environment.

USDA Rural Development is required to identify potentially significant environmental impacts on the human environment prior to issuance of the Letter of Conditions. An environmental assessment will be conducted by Agency personnel to determine what environmental impacts the proposed project will have, if any. Documentation required by the California Environmental Quality Act (CEQA) will also be required to be provided at a later time (if applicable).